Marmot Library Network
Executive Board Meeting
February 11, 2015

Present: Marmot office: Joseph Sanchez, Jimmy Thomas. By WebEx: Gayle Gunderson, Lori Barnes, and Kevin Williams
Also attending: Mary Vernon
Meeting called to order by Gayle Gunderson at 10:00 am.
Agenda approved unanimously Joseph moved to approve agenda, Lori second it.

Director’s report - Marmot agenda - Jimmy Thomas at iii January 12-13, 2015
1) INN-Reach – Prospector & MOBIUS. Most Marmot libraries want out; few want in. Peer2Peer must allow Marmot agencies to opt out of MOBIUS or they will consider dropping out of the whole mess. High-profile tickets:
   a. TX-60779134 “Items should not fill holds at check-in!”
   b. TX-60739563 “Bibliotheca sorters fail to mark INN-Reach”
2) Decision Center. How to accelerate development of 2 urgent reports. Is there a product owner and active developer?
   a. TX-60763087 “DC report needs limit by home library or…”
3) Sierra Holds. Lend/borrow ratios continue to aggravate members. Agency Holds and Priority Paging don’t cut it. This is bad for iii growth in Colorado.
4) Sierra Jar Files. Downloads are extremely aggravating (TX-60755484).
5) Sierra APIs. More are needed for “Pika” (fka Marmot VuFind).
6) CIRCA Wireless Inventory – Shelf list unusable (TX-60722228) for months!
7) SMS Notices need to be better. Or should Marmot develop our own?
   a. TX-60759534 “Lib staff need status of SMS subscription”
   b. TX-60726777 “SMS Alerts: One phone number can opt in only once”
   c. TX-60726172 “Patron API does not include information about SMS”
8) Sierra 2.0 beta test? Plan to expand limits in saved searches, ITypes, WAM?
9) Affordable, sustainable growth by Marmot (like Maine InfoNet?)

MOBIUS update - Live date any day now. At this point only the academics are in. Publics are out.
Action item: Tammy will schedule a webinar with Rose and the academics to discuss Mobius go-live.

E-Rate - Evaluation of Broadband Proposals for E-Rate year July 2015-June 2016
Marmot issued a Request for Proposal (RFP) for “Telecommunication Services for a Private Wide Area Network” on November 3, 2014. Four vendors submitted proposals. Two vendors proposed solutions for all 30 sites managed by Marmot. For the cost comparison, partial solutions proposed by 2 other vendors were made complete by assuming Marmot would continue using the current provider, Mammoth Networks, on existing month-to-month terms for sites not addressed in partial solutions. The following summary of monthly recurring charges (MRC) is also adjusted to include nonrecurring charges (NRC) spread across 36-month contracts.

<table>
<thead>
<tr>
<th>Bid</th>
<th>Vendor(s)</th>
<th>Total MRC</th>
</tr>
</thead>
<tbody>
<tr>
<td>No bid</td>
<td>Mammoth, Cedar, etc.</td>
<td>$15,908</td>
</tr>
<tr>
<td>1</td>
<td>Cedar</td>
<td>$16,037</td>
</tr>
<tr>
<td>2</td>
<td>Charter etc.</td>
<td>$17,776</td>
</tr>
<tr>
<td>3</td>
<td>Cogent etc.</td>
<td>$23,921</td>
</tr>
<tr>
<td>4</td>
<td>Affiniti</td>
<td>$32,315</td>
</tr>
</tbody>
</table>

A lot of care was taken in this proposal to make cost-effective use of fiber, where available, as well as older technologies at good prices. Marmot is already working with Cedar to implement fiber at 7 sites. One highly desirable factor is that a migration to Cedar seems least disruptive—each site can be migrated taking steps already proven to be manageable in the first three migrations from Mammoth to Cedar at Rifle, Carbondale, and Glenwood Springs. See “Evaluation of Broadband Proposals for E-rate year July 2015-June 2016” document.

Econtent - Decision to renew Zinio in 2015

The E-Content Committee recommended Marmot renew Zinio for another year. Demos and RFP responses by OverDrive (OverDrive Periodicals) and EBSCO (Flipster) were interesting enough that we want to keep those products in view for another year, but switching to either one now seems premature. Zinio made commitments in their proposal regarding usability, APIs, and apps, which could improve the product significantly for us in 2015. If they don’t follow thru, we’ll have more reasons to switch next year. Meanwhile we’ll give Zinio the benefit of the doubt, and work with them on these points, especially APIs for Pika.
New Discovery Partner: Flatirons Library Consortium - Boulder (spring 2015)
Action item: Jimmy to review signed contract. Gayle commented that the “Introduction to Pika” presented by Mark Noble and Jimmy went well. Marmot was represented appropriately and librarians were very receptive.

New Member: Fort Lewis College (summer 2015)
In an email to the Executive Board dated 2/4/15, Gayle moved that the Executive Director, Jimmy Thomas, shall sign a contract with Fort Lewis College, accepting the John F. Reed Library as a new member of the Marmot Library Network. The motion was second by Joseph Sanchez and approved unanimously.
Action item: Jimmy to sign the contract.

Comments:
Kevin: What are the concerns and advantages for Fort Lewis College joining the consortium? Will Fort Lewis require a lot of attention?

Jimmy: Previously, we weren’t sure Fort Lewis would get anything out of Marmot. Now they need a library system administrator and value Marmot expertise. Jimmy will make clear how to cooperate and participate in the Marmot system. The project starts Feb 12, 2015 and the time frame will not adversely impact current members. III is project manager, but I’m not sure how much I will have to lean on them to get the job done. Setting up Pika is still Marmot’s responsibility.

Jimmy: It’s tempting to do a sales push for Pika at CAL. I’m comfortable with mounting a campaign or sitting back and waiting to see what happens.
Action item: Open question at Council - Push Pika on a state wide basis or continue to take on discovery partners?

Joseph: For future reference, looking at the 2016 budget, does Marmot need one more staff member to support this new growth? Marmot has quality growth right now. I would rather have Jimmy’s energy on product development and staff management.

Gayle: I’m intrigued with doing a CAL presentation that would cover Pika quickly. It would be a good opportunity to let libraries know what Marmot has been doing with the development of Pika.
Action item: Jimmy will submit a program to CAL and invite interested libraries.

Jim Wilson (III) visiting Marmot Feb 24, 2015. Conversation on ways for other systems to share prospector. Jimmy wants to see a path to add members that won’t break anything. Marmot sees growth and new business for iii only after above issues are corrected.

Board Break from 11:20 -11:30

Council Meeting April 23-24, 2015, DRAFT Agenda -Gayle Gunderson
   Special reports CLiC (Jim Duncan) and Colorado Alliance (George Machovec) taken off the Council agenda.
   Council meeting break/refreshments 3-3:00pm
   Library tour 3:30-4pm
Action item: Jimmy
   1. Send Council meeting invitation/panel discussion to Discovery Partners.
   2. Finalize the Council meeting agenda and send to directors.
   3. Appoint mentor for new members

JVA or similar survey
Action item: Jimmy
   1. Send out survey regarding Marmot brand & strategic direction
   2. Form a small group to create a new strategic plan

Board Candidates - Regarding Board election of candidates (April’s Council meeting), 4 positions are in play:
   At-Large - OPEN - Gayle will complete her 2nd term this year.
   Schools - OPEN - Amanda Workman recently moved to Washington.
   At-Large - Lori Barnes is running for a 2nd term.
   Academic - Kevin Williams is running for 2nd term.

Finance Advisory Committee – Three new members:
   Barbara Milnor, Basalt
   Dorothy Hargrove, Englewood
   Stephanie Ralph, Grand County
30th Anniversary plans - Lori Barnes
   Flyer ready for review
   Celebration packets will be distributed at Council
   Brief Marmot history presented at dinner

Executive Director Annual Review -
Action item: Gayle will email Executive Board

Meeting adjourned 12:40 pm