

**EXECUTIVE BOARD MEETING
Marmot Office**

MINUTES

August 9, 2001, 3:00PM

PRESENT:

Christine Painter (at large), President
Peggy Martin (public libraries), Vice-President
Valerie Horton (academic libraries)
Sherry Taber (library systems)
Rick Woods (ex officio) Executive Director

ABSENT:

None

ALSO ATTENDING:

Joel Robinson, Incoming Executive Director
Don Moeny, Interim Executive Director
Melinda Chesbro, Member Services Manager

President Painter called the meeting to order and called the roll to establish that a quorum was present for the conducting of business.

The Minutes of the June 26, 2001 Executive Board Meeting were unavailable. Rick stated that he would complete and forward them later.

The prepared Agenda was accepted with the addition of items to fill the school library member vacancy on the Board and a discussion of CIPA compliance.

Melinda gave an update on the III Millennium implementation. So far, the process is proceeding about as expected. Issues currently facing the member libraries and staff included locked records (another consortium is also having this problem) and limit by location and patron scoping are not working correctly. These issues should be resolved in the next two weeks.

A new printer is being purchased so notices can be printed. Also, new records cannot presently be loaded. Parallel receipt printers are now being used, as serial ones were problematic. The 2001 Release may be installed prior to the planned November 1st upgrade in order to solve the GuiCat problem.

Melinda will be visiting each site before September 30th. Training during October is planned to include acquisitions, cataloging and reports.

Issues all are dealing with are bandwidth, response time, memory size and CPU speed.

There was discussion of the user committees, data base/profile task force (standing committee), OPAC task force and circulation task force, with the future possibility of serials and acquisitions task forces.

Under the Agenda item for Executive Director Transition, there was emphasis on Joel immediately devoting a significant portion of his time to face-to-face contact with members. Garfield, Moffat and Grand counties need special attention at this time, as well as revisions to the Mesa State College contract.

All member library and Marmot staff need to be recognized and commended for their efforts during the Millennium migration.

Marmot♦s role with the State Resource Sharing Board was discussed.

The fall schedule calls for further work on virus protection. It is 90% installed on all PC♦s, but the problem persists. Server-based protection is under consideration. Other items to be addressed include the end of CARL, continued Millennium implementation, review of health insurance costs, salary survey, funds investment, equipment inventory, and planning, research and development. Further improvement of tracking solutions to identified problems and breakdowns remains a high priority.

After discussion, Valerie moved the FY2002 Budget be approved. Sherry seconded the motion and the budget was adopted.

There was discussion of the need to analyze the staff time devoted to Marmot products, including the central system, LAN and LAN connection only. Revisions to the Marmot pricing structure must be creatively addressed and resolved before the next fiscal year budget is adopted.

Filling the Board school libraries vacancy was postponed until the new Coordinator for Media Services for Mesa County Valley School District #51 is appointed.

The next Board meeting was scheduled for Friday, October 5th. This was later changed to Thursday, October 18th, Noon to 4:00pm at the Marmot offices, due to a conflict with the Resource Sharing Board annual meeting.

The following Board meetings were called for November 13-14, and February 7-8, 2002.

It was agreed that Joel would conference call with Board members as need in the interim.

The members commended Rick for his accomplishments during his tenure with Marmot. He was thanked on behalf of the entire membership for his leadership in bringing the consortium to a new level of excellence, literally rescuing it from the brink of non-existence. He was wished the best in his new position and future endeavors.

President Chris adjourned the meeting at 7:00pm.