President Mary Anne Hanson-Wilcox called the meeting to order at 10:00 AM and the roll was called to establish that a quorum was present to conduct business.

I. Discussion of Internal Accounts Analysis report by Dalby, Wendland & Co. representatives: Katharine Doud, Sheena Roberts, Pam Baumgartle. Chandler moved to order a testing of accounts by Dalby, Wendland & Co. Shelley seconded. All present voted aye. Doud will schedule the work as soon as possible.

Shelley moved to adopt the Internal Accounts Analysis recommendations to be phased into Marmot accounting practices and concluding no later than the Marmot Council meeting in May, 2010. Chandler seconded.

The Board recommends to the Policy Committee the re-negotiation of the Marmot audit contract every five years.

The Board drafted a letter to Administrative Assistant Mary Vernon that in order to institute the recommendations from Dalby, Wendland she is required to complete a board-approved, certified Quick Books course prior to the new fiscal year, October 1, 2009. The course is to be taken during regular working hours.

II. Discussion of interim management model concluded that Treasurer Betsy Brodak will continue to provide interim management direction to the Marmot Staff by attending the weekly staff meeting and being locally available during the week. Staff may contact any other board member as needed.

- Basalt’s new library opens early December
- MCPLD, Go Green, 43 computers testing coming up
- Marmot contracts: Adams State is done and Plateau Valley School District is moving forward
III. Budget Review

New Executive Director budget considerations: Analysis and revision of cost of goods sold in Pricing Schedule with an eye to eliminating rebates and providing more accurate budget and balanced reserves

- Budget line items need to be re-segregated, organized with like items
- Institute the recommended accounting practices from Dalby, Wendland regarding the general ledger
- Is there a possibility of a III universal license for staff sessions? Don Moeny reports he has already asked that question and has been told there is no such thing. The cost is $1500/staff session purchased in bundles of 10.
- Consider dropping short-term disability since there is adequate sick pay allowance.
- Design and propose to Board a pay for performance “merit” budget line and eliminate the cost of living increases.

In consideration of staff requests for late 2009 and 2010 education and travel reimbursements, the board will revise the budget, moving $15K from Travel/Meals to Staff Training. Brodak moved and Chandler seconded.

Shelley moved and Brodak seconded to approve the 2010 budget pending future revisions based on Executive Board consultation with a new executive director. All present voted aye.

Roger Landauer joined the meeting and requested the Board’s consideration of a request By Eagle County Public Library District for a wireless circuit at Avon. Additional research is needed.

The Board adjourned to dinner at 6:00 pm. The board re-convened at 7:30 pm at Brodak’s MSC office.

IV. MUG Conference

Mary Katherine Katzer and Mary Vernon provided information on previous MUG numbers for participation and food costs.

- Chandler will research food costs and prepare a budget.
- Board discussed the possibility of MUG including a reception for a new executive director.

V. Executive Board Meeting Schedule

Board requested of Katzer a short period of time at the beginning of the agenda for the MUG Conference to address the members.

At 9:10 pm Shelley moved to adjourn and Chandler seconded.