

**EXECUTIVE BOARD MEETING**  
**February 5-6, 2004**  
**123 North 7th Street, Suite 302, Grand Junction, CO**  
**MINUTES**

**PRESENT:**

Robin Magee (At-large), President  
Dianne Machado (Academic libraries), Vice President (Attending via conference call)  
Charlyn Canada (At-large)  
Terry Pickens (Public libraraies)  
Steve Scroggins (School libraries)  
Joel Robinson (ex officio), Executive Director

**ABSENT:**

None

**ALSO ATTENDING:**

None

The meeting was called to order at 1:00pm and the roll was called to establish that a quorum was present to conduct business.

Don Moreland, Auditor, delivered and reviewed the highlights of the Audit for the years 2003, 2002, and 2001. After discussion, Terry Pickens moved the Audit be accepted. Charlyn Canada seconded the motion and it carried.

Robin Magee joined the meeting.

The Agenda was approved by consensus.

The Minutes of the February 19 meeting were approved upon motion by Terry Pickens and second by Charlyn Canada.

Joel Robinson discussed his report. He distributed a final, final draft of the Strategic Plan. Copies will be widely distributed as soon as it is printed.

The Financial Reports as of December 31st were reviewed and discussed.

Charlyn Canada moved, seconded by Terry Pickens, to approve the Service Agreement with Adams State College. The motion carried unanimously.

Joel Robinson reported on the progress of the Data Base Task Force and upcoming meeting of the Circulation Task Force. It was recommended the OPAC Task Force meet following the Innovative Users Group meeting and before the Council meeting.

The Board discussed instituting an "associate" membership category for libraries needing limited use of the shared automated system or other services from Marmot. It was agreed to move forward with this concept along the following parameters: the membership fee would be 1/2 the regular membership fee; associate members would be invited to the annual Council meeting, but would not have a vote on the Council; membership would not include access to shared data bases, such as NoveList; conferences, training, and cooperative purchasing participation would be fee-based; services beyond the scope of the limited use of the system would be invoiced for extended technical support.

The meeting was recessed until the following morning.

The meeting reconvened at 9:00am, Friday, February 6th.

Information received from the Alliance about joining Prospector was reviewed and discussed. Pricing was provided based on individual libraries joining, rather than the consortium joining as a single entity. The Board felt Prospector would be advantageous to patrons, but that negotiations should continue with the Alliance for the consortium to join, rather than individual libraries.

Electronic Reserves (now called Millennium Media) is the last package of the automated system that was initially purchased, but has not been implemented. Terry Pickens moved to appoint a task force representing academic, public, and school libraries to plan the implementation of this module. Steve Scroggins seconded the motion and it carried. Staff members Keith Dedman and Joel Robinson will facilitate the task force. The committee's recommendations will be made to the Board before the Council meeting in May.

The remainder of the meeting was spent planning for the Marmot Council meeting May 13-14 in Alamosa.

There being no further business, the meeting was adjourned at 11:00am.

Respectfully Submitted,

Executive Secretary

