

EXECUTIVE BOARD MEETING
February 3, 2005
123 North 7th Street, Suite 302, Grand Junction, CO
MINUTES

PRESENT:

Robin Magee, (At-large), President
Dianne Machado (Academic libraries), Vice President
Charlyn Canada (At-large)
Donna Miller (School libraries)
Terry Pickens (Public libraries)
Joel Robinson (ex officio), Executive Director

ABSENT:

None

ALSO ATTENDING:

Don Moreland

President Robin Magee called the meeting to order at 1:30pm and called the roll to establish that a quorum was present to conduct business.

The Agenda was approved as amended to include discussing RFID.

Don Moreland presented his Audit Report for the fiscal years ended 2004, 2003, and 2002. He reviewed the report in detail with the Board and answered their questions. In his judgment, the consortium is in the best financial condition it has ever seen.

The Minutes of the November 16th Board meeting were approved upon motion by Charlyn Canada and second by Di Machado. Joel Robinson discussed his report. He added that a trainer, Linda Davidson, is presenting a teambuilding workshop to the staff at their next weekly meeting.

The Board reviewed their terms of office. Three member's terms expire at this year's Council meeting, Di Machado, academic libraries, Terry Pickens, public Libraries, and Charlyn Canada, at-large. All three are eligible for re-election, but other Council members were encouraged to express their interest in serving on the Board.

The Board reviewed the Financial Reports for the period ending December 31, 2004.

Donna Miller explained the progress the OPAC Task Force made at their last meeting. The Data Base Task Force will be meeting in Gunnison the end of March.

Joel Robinson highlighted proposed changes to the FY 2006 Price Schedule. He explained that after three years, some things have changed significantly, prompting the need to make some significant revisions. They include: 1) A single charge for a Marmot provided circuit. The circuit most appropriate for the site would be installed, whether it be T-1, fractional T-1, 56K, DSL, MNT, wireless, or whatever new options become available. 2) Charging for MARC record loads based on the number of records loaded annually. Currently, the smallest and largest users pay the same amount. 3) Adding a maintenance fee for PC Reservation and Print Management. The initial 2-year maintenance period is expiring and we need to pass along the cost of continued maintenance. 4) Adding maintenance charges for Wireless Patron Access. Joel recommended an across the board increase in the Price Schedule of 3.2%, the same rate as the cost of living over the previous year. The increase has been 3% in the previous two years, and 5% before that.

In discussing the upcoming Council meeting, the Board decided to ask the facilitator to address the topic ♦ Appreciative Inquiry ♦ Asking the Right Questions = Getting Things Done. ♦ The Board reviewed items planned for the meeting and determined it will need to start Thursday morning and end Friday at noon, April 28-29.

The Board discussed the process for revising the Strategic Plan. The current plan will be reviewed, noting what has been accomplished and if something was not done, why. Changes will be drafted into a new plan that will be discussed at the Council meeting.

Terry Pickens led a discussion of RFID in libraries.

There being no further business, the meeting was adjourned at 5:00pm.

Respectfully Submitted, Joel Robinson Executive Secretary