

EXECUTIVE BOARD MEETING
February 9, 2006
123 North 7th Street, Suite 302, Grand Junction, CO

MINUTES

PRESENT:

Dianne Machado (Academic libraries), President
Beth Avery (At-Large)
Charlyn Canada (At-large)
Jaci Spuhler (Public libraries)
Donna Miller (School libraries), Vice President
Joel Robinson (ex officio), Executive Director

ALSO ATTENDING:

Donald Moreland, Auditor

President Dianne Machado called the meeting to order at 1:30pm and called the roll to establish that a quorum was present to conduct business.

The Agenda was approved with the addition of MUG dates and correction of the location of the Council meeting.

Don Moreland presented his audit for the years ending September 30, 2005, 2004, and 2003. He reviewed the financial statements line by line and highlighted the notes. He reported that Marmot is in good financial condition and has been for the last few years. The hardware and software purchased from Innovative Interfaces is almost fully depreciated and amortized, and the loan for them is paid. He delivered adequate copies of the audit report to distribute to member library directors.

The Board approved the Minutes of the November 10, 2005 Board meeting upon motion by Beth Avery and second by Charlyn Canada.

Joel Robinson discussed his written report. The Board decided to contribute to the Lloyd Files library in memory of Judy Prosser Armstrong. In response to a request from the Colorado Association of Libraries to sponsor a program at the conference or a scholarship, the Board decided to pursue the program sponsorship. There was a discussion of Marmot accepting procurement cards and accepting e-payments.

The Board reviewed and discussed the Financial Reports.

The Board appointed Cappi Castro to the Resource Sharing Task Force.

The Board appointed Marilyn Huff from Grand County, Joyce Dierauer from Summit County, and will ask for representatives from Mesa State, District 51, and Wilkinson Public Library to appoint to the ad hoc downloadable audio task force. Their charge is to recommend how to fund and select the collections.

The Board agreed to subscribe to NoveList K-8 for one year as a trial.

The Board discussed alternate dates for the 2006 Marmot Users Group meeting and decided to schedule it for Wednesday or Thursday, September 13-14.

Beth Avery moved, seconded by Charlyn Canada to approve the Letter of Agreement for extended technical support with Mesa County Public Library District. The motion was unanimously approved.

The Board reviewed the first draft of the Price Schedule for July 1, 2006 or June 30, 2007. Joel Robinson recommended no across-the-board increase and a decrease in the Marmot circuit line item from \$4,000 to \$3,284.55. The installation costs would remain the same. The Board discussed that not increasing prices next year might allow members to purchase more staff sessions or other products. The Board will adopt the final Price Schedule at their next meeting in April.

The Board discussed the upcoming Council meeting, including format, schedule, and staff presentations. They decided to pursue a presentation on "Library Branding" this year and have a presentation on "Library Branding" next year.

After discussion, Beth Avery moved, seconded by Donna Miller, to set the Marmot mileage reimbursement rate at 90% of the current Internal Revenue Service rate. The motion was unanimously approved.

The Board discussed the Marmot staff proposal to change the Merit Pay Policy to a bonus policy. They were in favor of the staff proposal, but wanted to see more of the process that would be applied before approving it at their next meeting.

Charlyn Canada moved to send Di Machado and Beth Avery as Marmot delegates to the III Academic Library Directors Symposium in March. The Board approved the motion upon second by Donna Miller.

The Board discussed the pending vacancy due to the resignation of Jaci Spuhler from the Garfield County Public Library System. They decided to leave the position vacant

until the Council meets in May. At that time, the public library Council members will nominate a member to serve on the Executive Board.

There being no further business, the meeting adjourned at 5:15 PM.

Respectfully Submitted,

Executive Secretary