

Marmot Library Network, Inc.

EXECUTIVE BOARD MEETING

July 23, 2008

MINUTES

DRAFT

PRESENT:

Mary Anne Hanson-Wilcox (Public Libraries), President
Lauren Cassatt (At-Large)
Kathy Chandler (At-Large)
Donna Miller (School libraries)
Mindy White (Academic Libraries), Vice-President
Joel Robinson (ex officio), Executive Director

ABSENT:

None

ALSO ATTENDING:

None

President Mary Anne Hanson-Wilcox called the meeting to order at 9:30am and the roll was called to establish that a quorum was present to conduct business.

The Agenda was approved as presented upon motion by Donna Miller and second by Mindy White.

Lauren Cassatt moved to approve the Minutes of the April 10, and May 9, 2008 meetings. Kathy Chandler seconded the motion and the Minutes were approved for filing.

Joel Robinson discussed his written report. There was discussion of contracting with the Colorado Alliance of Research Libraries for Gold Rush electronic resources management. Action was tabled pending receipt of a firm price quote and further discussion.

The Financial Reports were reviewed and filed for audit.

Under the Agenda item "Reports and Recommendations for Task Forces";
The Board appointed Lori Barnes, Nancy Gauss, Amelia Shelley, and Shana Wade to the Resource Sharing Task Force.

The Board created a new Task Force of interested Academic members to implement an interface between Millennium and campus software such as Banner and Blackboard.

The Board created a new Task Force of representatives from libraries that contract with Marmot to maintain a majority of their technology. These are Basalt Regional Library District, Bud Werner Memorial Library, Eagle Valley Library District, Garfield County Public Library District, Grand County Library District, Gunnison Library District, Mesa County Public Library District, Mesa County Valley School District #51, Pitkin County Library, and Town of Vail Library. The suggested "charge" to this task force was defined as: *Discuss mutual issues related to Marmot maintenance and make recommendations to the Executive Board. Recommend policies and procedures related to Marmot maintenance. Evaluate Marmot's maintenance -- quality, response time, cost, etc. Recommend communication practices related to Marmot maintenance.*

The Board discussed the OverDrive Task Force recommended budget for purchasing downloadable collections next year. They also discussed accepting volunteer contributions from members to supplement the budget, and agreed the donor could designate the format subject to Board approval. Donations may be made from members' allied organizations such as friends of the library or foundations.

Donna Miller moved, seconded by Mindy White, and the Board approved the recommended budget allocations as follows:

| | |
|----------------------|--------------|
| WMA (current format) | 7,750 |
| MP3 (new format) | 4,500 |
| Music | 1,500 |
| Movies | 7,500 |
| Max Access | <u>3,750</u> |
| | \$25,000 |

The meeting recessed for lunch during which Donna Miller was presented a plaque and center piece in recognition of her service on the Marmot Council and Executive Board.

The Board set their regular meeting dates as November 6 during CAL conference, February 12-13, and April 9 (conference call).

Notes from the Strategic Plan brainstorming session at the annual Council meeting were reviewed. Joel Robinson was asked to "wordsmith" the notes into a first draft of the new Plan.

The Board discussed plans for the next Council meeting, May 14-15, 2009. Topics for the continuing education portion of the meeting that were discussed included Web based training for patrons and staff, and communications training. The meeting will be in Grand Junction, or perhaps at Gateway Canyons.

The Board discussed their process to conduct the annual review of the director and staff. The President will draft questions to be asked of the library directors. Results will be discussed and compiled in a written document.

The first draft of the 2008-9 budget was reviewed and discussed. The Board suggested changes to be incorporated in the final draft.

The Board discussed the pending vacancy created when Donna Miller steps down to become teacher-librarian at West Middle School. No action was taken pending the completion of the transition.

There being no further business, the meeting was adjourned at 3:00pm.

Respectfully Submitted,



Executive Secretary