

**Marmot Library Network
Executive Board Meeting
July 23, 2014**

Present: Gayle Gunderson, Joseph Sanchez, Lori Barnes, Kevin Williams, Amanda Workman, Jimmy Thomas
Also attending: Mary Vernon

Meeting called to order by Gayle Gunderson at 1:10pm.

Motions: Joseph moved to approve this agenda and minutes from last Board meeting. Motion was seconded by Kevin and approved unanimously.

Approve Budget & Pricing 2015 - Jimmy gave an overview of the proposed 2015 budget. In 2015, Marmot plans to reduce the deficit from the 4-year average of \$116,000 in the red to \$50,000 in the red. From 2016 on, Marmot plans to balance the budget.

Comments:

Joseph – We're trying to move toward a balanced budget without surprising members with higher costs. The budget has increased more conservatively compared to the growth of the organization itself.

Gayle – Staff changes could change the budget line.

Jimmy – Additional staffing is accounted for in the proposed budget.

Motion: Joseph moved to approve the proposed 2015 Budget and Marmot Letter of Price Change as presented to the Board. The motion was seconded by Lori and approved unanimously.

Prospector/MOBIUS progress report: Implementation procedures to implement the Peer-to-peer (P2P) link between Prospector and MOBIUS are based on an assumption that every Millennium or Sierra server has unused PTYPEs in the range 200-255. Western, Vail, Telluride, and Grand County already use marmot PTYPEs in that range, so a special implementation procedure needs to be developed for Marmot:

1. Phase I – Implement P2P without Marmot so the project can proceed on schedule August 5.
2. Phase II – Prepare Marmot Sierra server for P2P.
3. Complete plans to consolidate PTYPEs; move several ITYPEs; update the Loan Determiner Table, Patron Blocks Table, WAM table, patron and item templates; and to update patron and item records.
4. Review first draft plan for PTYPEs with Access Services Committee and others (July 29).
5. Review subsequent draft plans with ASC, Union Catalog Committee, and others (dates TBD).
6. Convene a special Council meeting to decide how to proceed.

Key points:

- Draft plan will be reviewed with stakeholders so everyone can anticipate the impact.
- Libraries might minimize borrowing from MOBIUS by not promoting the service to their patrons.
- The Alliance might minimize Marmot libraries' lending to MOBIUS by putting Marmot at the lowest paging priority.
- Marmot will clarify all impacts before implementing any changes.

Kevin - Changing the PTYPE table enables a move to MOBIUS today, and new member growth tomorrow. If we do not proceed with Mobius because of the PTYPE headaches and we later do the PTYPE cleanup based on adding new members, it might cause polarity between the academics and publics because we the academics are the ones most interested in Mobius and making the changes to PTYPEs now.

Jimmy – Changing PTYPEs and ITYPEs will make stats inconsistent from year-to-year.

Joseph – We need to explicitly state the goal of what we’re looking at, to eliminate PTYPE limitations. We have to have the ability to grow as a consortium. This change puts Marmot in a position of long-term health. Marmot is a shared library system and renovating PTYPEs goes with the system.

Action item: Jimmy will ask III what it might take to increase PTYPEs, or to develop an INN-Reach enhancement to allow Marmot members to opt out or in.

Gayle – What is the shared operating cost for joining MOBIUS?

Next step: The Board agreed to move forward by presenting this plan in a positive, can-do way.

MUG (Sep 11-12) draft agenda: Jimmy stated the general goal of MUG: to train members on systems we support (Sierra, VuFind, OverDrive, IT infrastructure). He reviewed the current agenda of programs primarily by Marmot staff, with one slot for a vendor (EBSCO).

Jimmy - From a Board standpoint, does this agenda look right? Does the Board agree with the stated purpose of training members on systems we support?

Board – Yes, it is still appropriate that MUG is for library staff using Marmot systems, and Council is for directors.

Action item: Draft agenda with revisions suggested by the Board will be posted on the Marmot website.

Digital Repository (“Content Ecosystem”) project proposal & brainstorming session: Jimmy presented two documents outlining goals and general approach to implementing a digital repository for member libraries to use. He also presented one very recent price quote for the Alliance Digital Repository (ADR), one platform that could be used. A year from now, Marmot may take the opportunity to apply for a grant to do this on a bigger scale.

Comments:

Lori – great idea

Gayle – some sticker shock (annual cost for hosting), but expressed great interest

Kevin – agrees it’s a great project

Action items: 1) Form a Marmot task force to guide and oversee this project; 2) Schedule a demo of ADR for the task force; 3) Schedule a demo of other digital repository product(s) such as ContentDM; and 4) Schedule a demo of Marmot’s own server options.

Discovery Partners (VuFind services for non-members Anythink, CLiC, Nashville, Wake, etc.):

Marmot currently provides limited consulting services for library systems that use the Marmot version of VuFind (Anythink, Nashville, Wake). Marmot proposes to formalize software support and maintenance for these 3 systems, and to implement Marmot VuFind for the AspenCat system supported by CLiC, and others. With a steady revenue stream, Marmot would be able to hire a Junior Developer to work with Senior Developer Mark Noble for the benefit of Marmot Full Members as well as new “Discovery Partners”. See “Marmot Services for Discovery Partners” document.

Comments:

Kevin – It’s another method of growth that coincides with what Marmot already has. He likes the idea as long as it doesn’t negatively impact current Marmot services. Does this open up any doors for additional electronic resources?

Gayle – This plan follows the previous discussion of Marmot growth.

Lori left meeting at 3:35pm, there is still a quorum.

Motion: Joseph moved that the Board approve:

1. Marmot to sign service agreements with Discovery Partners.
2. The Executive Director to hire a Junior Developer to work with Mark Noble.

The motion was seconded by Gayle, and unanimously approved (Lori approved by email after having left the meeting early and missed the voice vote).

Next meeting time to be determined. Agenda items: MOBIUS update and annual report from Adam Dentlinger, Alpine Investments.

Meeting adjourned 3:45pm